



**Iowa National Guard Officers  
Association PO Box 194  
Johnston, Iowa 50131**

**Letter of Instruction for INGOA Foundation Grants  
2022 NGAUS Conference in Columbus, Ohio, 26-29 Aug 22**

**Grant details:**

1. Up to seven grants are available and are restricted to the grades of WO1, CW2, 2LT, 1LT and CPT and is also restricted to new NGAUS Conference grant recipients, past NGAUS conference grant recipients are not eligible. **BUT** past NGAUS conference grants recipients can receive a \$250 incentive if they bring a company grade officer with them to 2022 conference in Columbus that has not attended in the past. \$250 incentive will be awarded even if the new company grade officer attends the conference and is not a grant recipient.
2. In some years Professional Development orders through the state are available as another form of sponsorship. If you are sponsored on Professional Development orders you are not ineligible for this grant. If orders become available, you will use this form for application and if selected your orders will be in-lieu of the grant.
3. Grant consists of a \$750.00 grant to attend the NGAUS Conference. Travel dates are 25 and 30 August.
4. Selected officers should expect to pay for travel costs and \$125 (plus tax) per night for hotel room up front (selected officers are encouraged to share a room to save money). Food and beverages during the conference is mostly covered at events and in the hospitality room. However, officers should be prepared to cover some costs of meals. Conference registration cost is covered by INGOA for military members, if you bring a guest, there will be a \$180 conference registration fee.
5. Officers can bring a guest(s) to the conference, but the parameters of the grant do not change, i.e. only \$750.00 is awarded and the candidate **MUST** attend the required events during the conference. Event and expectations are outlined below.

**Expectations:**

1. Selected Officer must attend the August INGOA meeting on August 10<sup>th</sup>, 5-6 pm before the NGAUS Conference, at that time they will receive \$500.00.
2. Selected Officer will attend the September meeting on September 14<sup>th</sup>, 5-6 pm, after the conference, at that time they will receive the remaining \$250.00.
3. Selected Officers will attend all professional development sessions and business sessions at the NGAUS Conference, exceptions to this will be granted in writing by the INGOA president.
4. Selected Officers will submit a written AAR to the INGOA secretary for the INGOA board, at [ingoa-secretary@iowaofficers.org](mailto:ingoa-secretary@iowaofficers.org) NLT 30 September 2022.
5. Officers receiving the \$250 incentives will receive them during the NGAUS conference and must attend the INGOA business meetings before and after the conference.

**Nomination Process:**

1. Applicants will submit applications online at, [www.iowaofficers.org/ngaus-grant-app](http://www.iowaofficers.org/ngaus-grant-app), NLT 1 Jul 22 for consideration by the INGOA Board of Directors.
2. Selectees will be chosen NLT 5 July 2022 and notified NLT 6 July 2022.

**For questions, please contact the INGOA secretary at [ingoa-secretary@iowaofficers.org](mailto:ingoa-secretary@iowaofficers.org) or 515-954-9355.**